

Welcome to The Benjamin Foundation



The Benjamin Foundation



Thank you for your interest in joining The Benjamin Foundation staff team

If you have any questions regarding this vacancy, please contact
our HR Department by email at
recruitment@benjaminfoundation.co.uk or on 07881 012553.



About us

For over 25 years' children, young people and families across Norfolk and Suffolk have been supported by The Benjamin Foundation to overcome big challenges in their lives.

Each night we accommodate 100 vulnerable young people, equating to over 40,000 safe nights sleep a year for local young people. They can finally feel safe from youth homelessness. We are proud to be the regional partner for the End Youth Homelessness campaign.

Each week 150 young people access our emotional wellbeing support. In the last year this equates to 7,500 emotional wellbeing support sessions improving their mental health, increasing their self-esteem and to finally feel understood.

Each year over 250 young people attended our youth work in the community to gain new life skills, expand their horizons and finally feel confident

Overall 2,000 local children and young people every year finally feel hopeful of a better future because of the work of The Benjamin Foundation.

The Benjamin Foundation are deeply connected to the local community, employing over 220 people in Norfolk and Suffolk

For more information about The Benjamin Foundation visit www.benjaminfoundation.co.uk



Early Years and Play Work Practitioner

Monday to Friday, term time only

Various Hours between 9.00am to 6.15pm

Kidzone & Town Tots, North Walsham

(On the grounds of Manor Road School)

£9.06 per hour

Plus employee pension scheme and a heavily subsidised place (if appropriate) for your own child to participate in this club.

Please state within the personal statement on the application form, the days you are available.

Are you looking for an exciting new challenge to work within a charity supporting children?

Rated 'Good' by Ofsted in September 2018, Town Tots Preschool provides day childcare in North Walsham based on the grounds of North Walsham Federation Academy. There's a warm and welcoming environment to ensure children and their parents or carers feel safe, valued and happy, and we provide activities to enhance children's social and learning skills which cover all areas of the Early Years Foundation Stage with activities planned around the interests of the children. The preschool is working towards The Curiosity Approach and we follow "in the moment" planning. We are looking for a qualified, enthusiastic, dynamic person who is passionate about working with children age 0 to 11 years. Work will involve providing care for children as well as assisting in activities for children in a fun and secure environment.

The Benjamin Foundation is committed to safeguarding and promoting the welfare of young people. An enhanced DBS check will be required for successful applicants.

The Benjamin Foundation embeds the Nurtured Heart Approach[®] which creates strong and improved relationships by focusing on positive behaviour rather than energising negativity, providing clear rules and consequences, creating an environment in which people thrive.

To apply, visit <http://benjaminfoundation.co.uk/vacancies>
OR email recruitment@benjaminfoundation.co.uk

Closing Date: Open until the right candidate is found
Interview Date: Shortlisted candidates will take part in an online Safer Recruitment Interview and a Selection Interview in North Walsham (dates TBC)

Please keep these dates free if you wish to be considered for interview

Play Worker / Early Years Practitioner – Level 2 / 3

Job description

Job title:	Play Worker / Early Years Practitioner – Level 2 / 3
Employer:	The Benjamin Foundation
Location:	Town Tots & Kidzone, North Walsham, NR28 9HG
Contract:	Term Time Only
Salary:	£9.06 per hour
Hours of work:	Various hours between 9.00am-6.15pm Monday – Friday
Reporting to:	Early Years & Play Work Manager

Job purpose

- To help assist and provide care and support in the day to day running of the pre school and after school club.
- To provide a high-quality service for children aged between the ages of 0 and 11 year's old
- To provide a full range of activities and support for the children who attend the pre school and after school club.

Main duties

- Work closely with parents/guardians, community leaders and staff from other agencies to identify the needs of young people, strategies to meet those needs and their implementation.
- Ensure the 'special needs' of each child/young person are fully considered in relation to any activity within the group.
- Assist in ensuring that the children/young people attending the group have access to a full and varied programme of educational and social-education activities and that these activities within reason fully reflect their needs and wishes and that they comply with EYFS and Ofsted requirements.
- Ensure the safety and well-being of the children/young people at all times.
- Ensure you are aware of all emergency and safety procedures relating to individual and/or group need.
- Assist in maintaining administration, registers, membership forms etc. as required for both Health & Safety purposes and the smooth running of the group including appropriate risk assessments. To ensure regular observations and learning stories are kept up to date.

- Be aware of the developments within this type of work both locally and nationally and use these to the full benefit of the children/young people involved in the project.

Internal Processes and Systems

- To ensure all policies and procedures are adhered to.
- To ensure confidentiality at all times and be aware of safeguarding procedures.

General

- Work positively and productively with the other members of the team to develop the highest quality overall provision.
- To maintain key relationships to high standards at all times
- Participate in regular supervision and appraisal and participate positively in any agreed training.
- To carry out any other duties as may be reasonably required and commensurate with the responsibilities of the post.
- To undertake personal development and attend relevant training.

The Benjamin Foundation fully embeds the Nurtured Heart Approach in all that it does and staff will adopt this approach as part of their practice.

The Benjamin Foundation reserves the right to alter the content of this job description following consultation, to reflect changes to the job or services provided without altering the general character or level of responsibility.

This post is subject to a full and satisfactory DBS disclosure.

Name of Job Holder:

Signed Job Holder:

Date:

Name of Line Manager:

Signed Line Manager:

Date:

Play Worker / Early Years Practitioner Level 2 / 3 – Person Specification

Criteria	Details	Essential	Desirable	Assessed	
Qualifications & Experience	Level 2 or 3 Full and relevant Qualification or above in childcare or Play Work.	•		Certificates Application Form References	
	Experience of working in a childcare / Play Work setting or similar	•		Application Form Interview References	
	Experience and knowledge of the EYFS / Play Work Principles and Ofsted requirements	•		Application Form Interview References	
	Qualifications in child protection, First Aid, Basic food catering		•	Certificates Application Form References	
	Experience of working with children aged 3 to 12	•		Application Form Interview References	
Knowledge & Skills	A good working knowledge of the Play Work and early years requirements	•		Application Form Interview References	
	Knowledge the importance of play in children's lives	•		Interview References	
	An understanding of the developments within the sector	•		Interview References	
	A working understanding of the school environment	•		Interview References	
	Knowledge and understanding of child protection and safeguarding procedures	•		Interview References	
	Personal Qualities	A determination to provide a high quality of service	•		Interview References
	<i>Honest</i>	Honesty, fairness and a commitment to the service	•		Interview References
	<i>Team Player</i>	The ability to work as a team	•		Interview References
		To be Hard working, flexible and able to demonstrate common sense	•		Interview References
	<i>Broad - minded</i>	Supporting children and helping them to make choices	•		Interview
	<i>Communication</i>	The ability to communicate clearly and effectively via email, telephone and face to face, sometimes dealing with complex issues	•		Interview
	<i>Flexible</i>	To be able to adapt to change quickly and to be spontaneous	•		Interview
	<i>Calm</i>	The ability to work under pressure	•		Interview
<i>Passionate</i>	To be passionate about the care, learning and development of young children	•		Interview	
	To be dedicated to ensuring the	•		Interview	

	continuous learning and development of the children and the progression of the service.			
<i>Fun</i>	To ensure you are fun, friendly and positively to be able to engage children in their learning through activities.	•		Interview
<i>Organised</i>	Good organisational skills	•		Interview References
Additional	A willingness to undertake training appropriate to the post	•		Interview
	The willingness to contribute to the wider Benjamin Foundation success story	•		Interview
	An interest in the long term development of the service working within detailed work plans and objectives	•		Interview
	A sense of humour	•		Interview
	To attend regular out of hours team meetings to input into the effective running of the service.	•		