



The **Benjamin** Foundation

Welcome to The Benjamin Foundation

Thank you for expressing an interest in our vacancy for a part time Youth Support Worker in our BOOM! Young Carers service.

More information about the position, including a Job Description and Job Specification are enclosed. If you would like to find out more information about the service, please take a look at our website <https://benjaminfoundation.co.uk/vacancies/>

If you have any questions regarding the vacancy, please contact the HR Department on 01603 886925/886951 or email [recruitment@benjaminfoundation.co.uk](mailto:recruitment@benjaminfoundation.co.uk)

Please return your completed applications by email to:-

[recruitment@benjaminfoundation.co.uk](mailto:recruitment@benjaminfoundation.co.uk)

Or by post to:

HR Department  
The Benjamin Foundation  
23-27 St Andrews Street  
Norwich  
NR2 4TP



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## **Youth Support Worker**

**BOOM! Young Carers Group - Stalham**

**Fixed term to 31<sup>st</sup> July 2020 in the first instance**

**Part time – 3.5hours per fortnight (77 hours per year)**

**£707.63 p.a.**

**(£9.19 per hour)**

The position may include some lone working  
Plus employee benefits

*Are you looking for an exciting new challenge to work within a charity that provides support to young people?*

The Benjamin Foundation was founded in 1994 helps around 2,000 people per year through difficult times by providing them with hope, opportunity, stability and independence.

This new group based in Stalham will aim to give local Young Carers a chance to escape their day to day pressures in a fun and friendly environment and give them the opportunity to learn new skills and make new friends.

The Benjamin Foundation is committed to safeguarding and promoting the welfare of young people. An enhanced DBS check will be required for successful applicants.

The Benjamin Foundation embeds the Nurtured Heart Approach<sup>®</sup> which creates strong and improved relationships by focusing on positive behaviour rather than energising negativity, providing clear rules and consequences, creating an environment in which people thrive.

To apply, visit <http://benjaminfoundation.co.uk/jobs>

OR email [recruitment@benjaminfoundation.co.uk](mailto:recruitment@benjaminfoundation.co.uk)

Tel: 01603 886925/886922

**Closing Date: Friday 13<sup>th</sup> September 2019 (noon)**

**Interview Date: Monday 30<sup>th</sup> September (Norwich)**



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## Youth Support Worker Job description

<b>Job title:</b>	Youth Support Worker – BOOM! Young Carers
<b>Employer:</b>	The Benjamin Foundation
<b>Location:</b>	Stalham
<b>Contract:</b>	3.5 hrs per fortnight. Term Time Only. Fixed Term until 31 <sup>st</sup> July 2020 in the first instance.
<b>Salary:</b>	Point 15 - £9.19 per hour
<b>Hours of work:</b>	2.45pm – 6.15pm fortnightly TTO (Service delivery day to be set after consultation with Young Carers/Staff)
<b>Department:</b>	Children and Young People's Services
<b>Reporting to:</b>	Young Carers Development Manager

### Job purpose

1. To assist with the delivery of positive activities for young carers in Stalham
2. Work with the Team Leader to deliver activities for young carer groups in the age range of 6-11 year olds
3. Assist with evidencing the impact of Positive Activities for young carers in Stalham
4. Ensure activities meet the aims of the service

### Main duties

#### Managing People, Resources and Finance

1. To ensure that the voice of the young person is inherent in the everyday and strategic development of Positive Activities for young carers (using both formal and informal consulting methods)
2. To work as part of a team (staff and volunteers)
3. To identify and record data in line with objectives and outcomes and GDPR protocols
4. To promote equality and diversity
5. To attend personal reviews (supervisions) as required

#### Service Delivery

6. Work alongside the Team Leader to deliver activities for young carer groups
7. Engage with service users to identify positive activities they would like to participate in
8. Ensure the activities planned meet the aims of the service
9. Be empathetic and responsive to the needs of young carers and their families



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10. Work within confidentiality and professional boundaries at all times
11. Work to ensure the safety of all participants

**General**

12. To maintain key relationships to high standards at all times
13. To attend and report to team meetings within The Benjamin Foundation
14. Work with the Team Leader to promote the provision of positive activities for young carers
15. To undertake personal development and attend any relevant training
- 16.** To undertake such other duties as may be delegated or assigned commensurate with the level of grading and role of the post

*The Benjamin Foundation fully embeds the Nurtured Heart Approach in all that it does and staff will adopt this approach as part of their practice.*

*The Benjamin Foundation reserves the right to alter the content of this job description following consultation, to reflect changes to the job or services provided without altering the general character or level of responsibility.*

*This post is subject to a full and satisfactory DBS disclosure.*

**Name of Job Holder:**

**Signed Job Holder:**

**Date:**

**Name of Line Manager:**

**Signed Line Manager:**

**Date:**



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## Youth Support Worker Person Specification

Criteria	Details	Essential	Desirable	Assessed
<b>Qualifications</b>	Level 1 in youth work or other relevant qualification		<b>D</b>	Certificate Application Form
	First aid qualification (1 day course minimum)		<b>D</b>	Certificate Application Form
<b>Experience</b>	Experience of supporting young carer groups		<b>D</b>	Application Form Interview
	Experience of working in an evidence-based intervention service		<b>D</b>	Application Form Interview
<b>Knowledge &amp; Skills</b>	Working knowledge of the needs of children and young people	<b>E</b>		Interview
	An appreciation of the work of the voluntary sector	<b>E</b>		Interview
	Knowledge of the issues facing young carers		<b>D</b>	Interview
	Knowledge of Safeguarding procedures		<b>D</b>	Interviews References
<b>Personal Qualities</b>	A determination to provide a high quality of service	<b>E</b>		Interview
	Honesty, fairness and a commitment to the service	<b>E</b>		Interview References
<b>Supportive</b>	Able to support both young people and other members of the team	<b>E</b>		Interview references
<b>Attuned to others</b>	The personality and ability to relate positively to young carers	<b>E</b>		Interview references
<b>Flexible</b>	Able to adapt to the needs of the young people and the service	<b>E</b>		Interview References
<b>Sensitive</b>	Able to talk to young carers about the wide range of issues affecting them	<b>E</b>		Interview
<b>Resilience</b>	Able to remain calm in the face of pressures	<b>E</b>		Interview References
	An ability to communicate clearly and effectively via email, telephone and face to face	<b>E</b>		interview
<b>Additional</b>	The willingness to contribute to the wider Benjamin Foundation success story	<b>E</b>		Interview